



VIRGINIA POLICE DEPARTMENT

Theft of Fuel Complaint Form

You are receiving this form as you have reported a theft of fuel from your business. In order to investigate these types of incidents, Virginia Police Department requires minimal information to investigate this complaint.

This form will need to be completed and the required evidence provided prior to an investigation being initiated. Please provide the following information:

Date and Time of the Incident: _____ Case Number: _____

Name of the Complainant: _____ Date of Birth: _____

Phone Number: _____ Name of Business: _____

Witness Name: _____ Date of Birth: _____

Witness Name: _____ Date of Birth: _____

Suspect Description: _____

Are you able to positively identify the driver? Yes No

Vehicle License Plate Number: _____ Make: _____ Model: _____

Color: _____ Other Information: _____

Describe the Incident: _____

Please include the following:

Copy of the receipt (showing amount, pump, and quantity)

Any video of the evidence (interior or exterior cameras?)

Upon the completion of this form, please contact 911 and request an officer to respond and pick up the form and requested items.